

# WATER/SEWER/TRASH SERVICE CONNECTION

## CITY OF GERALD

**City Hall**  
 106 E. Fitzgerald Ave.  
 P.O. Box 59  
 Gerald, MO 63037  
 573-764-3340



RECEIVED BY: \_\_\_\_\_ ON: \_\_\_\_\_

RENTAL INSPECTION:  NO  YES ON: \_\_\_\_\_

DEPOSIT:  Cash  Check # \_\_\_\_\_  Card DATE: \_\_\_\_\_

METER READING: \_\_\_\_\_ ACCT #: \_\_\_\_\_ BK #: \_\_\_\_\_

DATE ESTABLISHED IN SYSTEM: \_\_\_\_\_

**PLEASE FILL OUT & INCLUDE ALL REQUIRED INFORMATION**

**APPLICANT INFORMATION**

Today's Date:		Request date to turn Service on :	
Applicant Name:		Co-Applicant Name:	
SERVICE Address: <i>(Cannot be P.O. Box)</i> Street: _____		MAILING Address: <i>(Can be P.O. Box)</i> Street: _____ City: _____ ST: _____ ZIP: _____	
Please select what kind of property you would like to connect services to:			
<input type="checkbox"/> RENTAL Home <input type="checkbox"/> RENTAL Mobile Home <input type="checkbox"/> Home OWNER <input type="checkbox"/> Mobile Home OWNER (required to pay \$100.00 DEPOSIT)			
Last 4 of SSN:		Date of Birth:	Drivers License or State issued ID:
Phone:		Email:	
Have you ever had utility service with the City of Gerald before? <input type="checkbox"/> NO <input type="checkbox"/> YES    AT: _____			
<b>LANDLORD INFORMATION</b>			
Name:		Phone Number:	

**Section 700.055 – Rental/Leased Property Service Connection Deposit**

A deposit of one hundred dollars (\$100.00) for utility service will be required of any person(s), business or corporation renting or leasing any premises and of any owner, renter or lessee of a mobile or manufactured home. It shall be the responsibility of the owner or agent of the owner of the premises to notify the City in writing of any change in tenants for said premises, prior to any deposit being accepted from a new tenant or any refund being given to a previous tenant. The deposit will be made with the Utilities Clerk prior to service being connected. The deposit will remain with the City until such time as a written request by the depositor is made and received by the City notifying the City to disconnect service. When the request for disconnect of services is received by the City, the Utilities Clerk shall notify the City Clerk of disconnection and request refund of deposit. Any usage of the utilities made prior to the deposit will result in immediate disconnect until such time as the deposit and penalty for unauthorized usage is made with the Utilities Clerk.

**Section 700.080 – Billing Procedure**

A. The Utilities Clerk shall render a monthly bill to each utility customer for their utility service.

1. Each customer shall monthly be billed for utility services, in writing.
2. Every property owner shall be responsible for any amount due for and relating to utility service for all meters on such property served by the City Utilities, including any amount left unpaid by any tenant of the property. Further, where the property owner fails to pay such amount or any other amount due for and relating to utility service for their property, the City may refuse to provide City Water service to the property with the delinquent charge even in the name of a subsequent tenant or new owner of the property.
3. Any person who does not pay any amount due for and relating to utility service within twenty-five (25) calendar days of the date of billing shall be subject to disconnection of services as is provided for in Section 700.130.

**SIGNATURE**

APPLICANT has read and agrees to comply with all applicable code and ordinances of the City of Gerald. APPLICANT certifies the information submitted is accurate. Full payment of deposit, if necessary, has been made along with proper paperwork being submitted.

Signature of Applicant	Date
Signature of Co-Applicant	Date