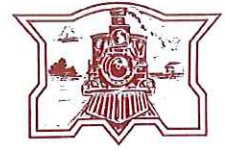




# CITY OF GERALD

## BOARD MEETING MINUTES

### September 12, 2024 at 6:30 PM



#### **CALL TO ORDER**

The City Board of Aldermen convened on September 12, 2024, at 6:30 PM at the Gerald City Hall, 106 East Fitzgerald Avenue, Gerald, Missouri. The Pledge of Allegiance was led by Mayor Angela Koepke.

Upon roll call, Board members present:

Mayor Angela Koepke
Ward II Alderman Corey Novotney, Board Pres
Ward I Alderman Rudy Via
Ward I Alderman Kyle Guerrant
Ward II Alderman Cary Parker

Also, present:

Jim Helton – Police Chief
Nick Grube – City Administrator
Michael Albaugh – Bartlett & West
Davey DeFrenne-Public Works Director
Shelley Smythe – City Clerk
Phil Pilgram – City Inspector
Kevin Richardson – City Attorney

Absent: Terris Cates – City Engineer

#### **AGENDA APPROVAL**

Alderman Via motioned to accept the current agenda. Alderman Guerrant seconded the motion. All Aldermen voted “aye”. Motion carried.

#### **MINUTES**

The minutes for the August 8, 2024, Regular & Executive meeting and August 29, 2024, Public Hearing & Special Meeting were reviewed. Alderman Parker motioned to accept the minutes as is. Alderman Guerrant seconded the motion. All Aldermen voted “aye”. Motion carried.

#### **BILLS**

The August bills were reviewed. Alderman Via motioned to accept the bills provided. Alderman Parker seconded the motion. All Aldermen voted “aye”. Motion carried.

#### **EXECUTIVE/CLOSED MEETING**

Alderman Parker motioned to enter closed session pursuant to Pursuant to 610.021 (03) RSMo for discussion of Personnel Matters. Alderman Via seconded the motion. Roll call vote was done in the order of Alderman Guerrant “aye”, and Alderman Novotney “aye” and Alderman Parker “aye” Alderman Via “aye”. Motion carried.

Entered Executive/Closed session at 6:35 PM.  
Returned to Regular/Open session at 6:53 PM.



# CITY OF GERALD

## BOARD MEETING MINUTES

### September 12, 2024 at 6:30 PM



Alderman Via made a motion to reenter regular open session. Alderman Parker seconded the motion. All members voted "aye". Motion carried.

#### PUBLIC COMMENT

**Jim Flannery** – Discussed tarps on cars on Industrial Drive. Expressed concern about ordinance enforcement. Stated the park needs assistance and discussed the road, parking lot, and walking trail are all in bad shape.

**Sue Altemeyer** – Stated that she and Lori Link would like to thank the city workers for all the work they have been doing and that they appreciate it. Stated they need help volunteering at the parks and the Veterans Memorial and the city workers and mayor have been very helpful, and they greatly appreciate it.

#### PLANNING & ZONING

**Linda Trest, Planning & Zoning Representative** – No discussion or updates.

#### DEPARTMENT REPORTS

**Phil Pilgram, City Inspector** – Issued permits for 2 Residential Solar Panel Installations, the townhouses, and for upgrades at Newlyweds.

**Michael Albaugh, City Engineer** – Stated he has the wall map and binders with the maps for first responders. Discussed the NB West estimate and contract. Stated that the equipment needed for the Wastewater Treatment Facility has been quoted to be delivered in 12-16 weeks, or around the beginning of November. Discussed City Park Drive progress and next steps.

**Nick Grube, City Administrator** – Discussed the helipad and progress made. Discussed the Veterans Memorial and stated that Public Works has fixed the Lantern and is waiting on bricks. Discussed looking into recycling bins for the parks and Main Street. Discussed the bollards for the Rock Island Trail. Discussed the 1 cent sales tax and stated it needs to go on the April 2025 ballot.

**Davey DeFrenne, Public Works Director** – Stated that NB West has all their equipment in Gerald and is ready to start. Stated that he needs to order a culvert pipe, and he got bids from Gerald Home Center and Core & Main. Alderman Parker made a motion to purchase a culvert pipe not to exceed \$2500. Alderman Via seconded the motion. All alderman voted "aye". Motioned carried.

**Kevin Richardson, City Attorney** – No discussion or updates.

**Shelley Smythe, City Clerk** – Update on QuickBooks. Stated she is about 30% through entering payroll into the new QuickBooks.

#### UNFINISHED BUSINESS

**City Park Drive** – Signage has been purchased. Will need approval to give the Engineer to move forward. Alderman Novotney made a motion to allow the Engineer to continue to move forward regarding City Park Drive. Alderman Guerrant seconded the motion. All aldermen voted "aye". Motion carried.



**CITY OF GERALD**  
**BOARD MEETING MINUTES**  
**September 12, 2024 at 6:30 PM**



**NEW BUSINESS**

***Thacker's Mini Pub-Liquor Licenses*** – Due to the distance from the Church, Daycare, and school, it may require a Public Hearing to issue the liquor license. Alderman Parker made a motion to go through with a public hearing if necessary. Alderman Novotney seconded the motion. All Alderman voted “aye”. Motion carried.

**ALDERMAN REPORTS**

***Ward I Alderman Via*** - No discussion or updates.

***Ward II Alderman Parker*** – Discussed recycling and efforts to prevent littering.

***Ward I Alderman Guerrant*** – No discussion or updates

***Ward II Alderman Novotney*** – No discussion or updates

**MAYOR REPORTS**

***Mayor Angela Koepke*** – Would like to appoint Leisa Cantrell to be on the Planning & Zoning board. Alderman Parker made a motion to have Leisa Cantrell appointed to Planning & Zoning. Alderman Via seconded the motion. All aldermen voted “aye”. Motion carried.

**NEXT SCHEDULED MEETING**

Regular Meeting scheduled for Thursday, October 10, 2024, at 6:30 PM at Gerald City Hall

**ADJOURNMENT**

With no further business to come before the Board, Alderman Via made a motion to adjourn the regular meeting. Alderman Guerrant seconded the motion. All Aldermen voted “aye”. Motion carried. The meeting adjourned at 7:20 PM.

ATTEST:

  
 \_\_\_\_\_  
 City Clerk, Shelley Smythe

  
 \_\_\_\_\_  
 Mayor, Angela Koepke

  
 \_\_\_\_\_  
 Date