



CITY OF GERALD

BOARD MEETING MINUTES

January 12, 2023 at 6:30 PM



CALL TO ORDER

The City Board of Aldermen convened on January 12, 2023 at 6:30 PM at the Gerald City Hall, 106 East Fitzgerald Avenue, Gerald, Missouri. The Pledge of Allegiance was led by Mayor Annette Heseman.

Upon roll call, Board members present:

- Mayor Annette Heseman
- Ward I Alderman Rudy Via
- Ward I Alderman Angela Koepke
- Ward II Alderman Corey Novotney

Board members Absent: Ward II Alderman Hayden Schoenfeld

Also, present:

- Terris Cates-City Engineer
- Jim Helton – Police Chief
- Nick Grube –Public Works Director
- Dave Streubel – City Attorney
- Shelley Smythe – City Clerk

Absent:

- Phil Pilgram – City Inspector

AGENDA APPROVAL

Alderman Koepke motioned to accept the agenda as is. Alderman Schoenfeld seconded the motion. All Aldermen voted “aye”. Motion carried.

SCHEDULED VISITORS

No Scheduled Visitors

PUBLIC COMMENT

Linda Trest brought to the board that the library due to the extreme weather the library had a pipe burst. There is a lot of water damage, and is asking the board for forgiveness in the sewer and water charges. Linda stated that the Public Works department was very responsible and came to fix the problem quickly. The board asked City Clerk Smythe to look into the library water usage and get with Public Works Director Grube in regards to the reading. Alderman Koepke made a motion to not charge the library for excess water usage/sewer charges. Alderman Schoenfeld seconded motion. All Alderman voted “aye”. Motion Carried

MINUTES

The minutes for the December 15, 2022 Regular Meeting and Special Meeting, were reviewed Alderman Schoenfeld motioned to accept the minutes as is. Alderman Via seconded the motion. All Aldermen voted “aye”. Motion carried.



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BILLS

The December bills were reviewed. Not all financials were provided due to issues with QuickBooks and City Clerk Smythe was not able to provide in this month's packet. Alderman Koepke motioned to accept the bills to be paid, that were presented within the Board packet. Alderman Via seconded the motion. All Aldermen voted "aye". Motion carried.

EXECUTIVE MEETING

Mayor Heseman requested a motion to enter into Executive Session. Alderman Koepke motioned to go into Executive Session at 6:43 PM, pursuant to 610.021 (2) to discuss personnel matters. Alderman Schoenfeld seconded the motion. Upon roll call, the voting was as follows: Alderman Via "aye", Alderman Schoenfeld "aye", Alderman Koepke "aye", Alderman Novotney "aye".

Alderman Schoenfeld motioned to close Executive session at 7:00 PM. Alderman Via seconded the motion. Upon roll call, the voting was as follows: Alderman Koepke "aye", Alderman Schoenfeld "aye", Alderman Novotney "aye", Alderman Via

OPEN SESSION BACK TO ORDER

Return to open session at 7:04 PM. Alderman Koepke made a motion to hire Elissa Accardi as new Utility/Deputy City Clerk at the rate of \$13.00/hour, pending background check, drug test and references verified. Alderman Schoenfeld second the motion. All Alderman voted "aye". Motion carried.

DEPARTMENT REPORTS

Phil Pilgram, City Inspector –

1. Absent

Terris Cates, City Engineer

1. Presented issues with wastewater discharge numbers
2. Nick and Terris working on a letter that was received by DNR in regards to the wastewater discharge numbers. Terris is going to be looking into having the numbers raised by DNR.
3. Discussed maintenance of the water towers, and that would like to start going out for bid for the painting of the towers. Alderman Schoenfeld asked if we could also get a bid for possibly having the train put on the tower. Alderman Schoenfeld stated he would get with Terris and send him the picture of what has been being used for the Rock Island Trail. Would also like to see if there are possible alternatives to what can be presented on the tower. Alderman Schoenfeld made a motion to have Terris go out for bids on the Water Towers being repainted with an alternate bid for having the train being painted on the tower. Alderman Via second the motion. All Alderman voted "aye". Motion carried.
4. Terris also discussed the piece of property that the GDA is wanting the city to purchase. There is a Phase I environmental issue with the property. Terris stated that we would have to



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go into a phase II to get a physical inspection. Will need to find out why property was put as a phase 1. Then would go into the phase III of cleaning up the property.

Nick Grube, *Public Works Director -N/A*

Jim Helton, *Police Chief*

1. Let the Board know that the 2023 Tahoe is in at Don Brown Chevrolet

Dave Streubel, *City Attorney – N/A*

Shelley Smythe, *City Clerk*

1. Let the Board know that the stand-alone credit card terminal would be in around 7-10 business days. This will allow the city to take credit/debit cards for more than just water payments.
2. Talked to the Board about the MoCCFOA Spring Institute that is from March 12-16th in Columbia, MO. Clerk Smythe asked the board to be able to let City Clerk and the New Utility/Deputy City Clerk go for 2 of the days. City Hall would need to be closed for those days. Alderman Koepke made a motion to allow the City Clerk and Utility/Deputy City Clerk attend Monday and Tuesdays events and allow City Hall to be closed those days, and to pay for a room for Monday and would return Tuesday after classes were over. Alderman Novotney second motion, All Alderman voted “aye”. Motion carried. Chief Helton offered to pay for the price of the classes out of the police training budget, due to the Spring Institute was not budgeted for anyone to attend. City Clerk Smythe thanked Chief Helton.
3. City Clerk Smythe asked the Board to please allow the employee handbook to be changed in regards to new employees not having to wait 6 months to receive dental and vision coverage, and be able to receive at the same time eligible for medical coverage. City Clerk asked to allow new employees be eligible for holiday and sick time after 60 days of employment instead of waiting 6 months. Alderman Koepke made a motion to amend the handbook to be the same across the board for new employees to receive the dental and vision after 60 days of employment, and to be eligible for holiday and sick time after 60 days of employment. Alderman Koepke motioned to make the employee handbook be the same across the board. Alderman Schoenfeld second motion. All Alderman voted “aye”. Motion carried.

INTRO OF ORDINANCES

Requesting that the Board make a motion to have a public hearing in regards to having to amend multiple sections of the zoning code relating to the regulations for medical and recreational marijuana land uses in compliance with Amendment 3 to the Missouri Constitution. There will need to be an ad ran 15 days prior to public hearing. Alderman Koepke made a motion to run an ad in the paper for a public hearing to amending multiple zoning codes in regards to recreational marijuana and land use of marijuana, prior to the February meeting. Alderman Via seconded the motion. All Alderman voted “aye”. Motion carried.



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OTHER BUSINESS

Aldermen/ Mayor Reports

Alderman Koepke –

1. Thanked Chief and all officers for all of their work they have been doing for the city.
 Thanked Public Works for all of their work during the extreme cold weather.

Alderman Schoenfeld –

1. Asked the City Clerk for information on who to contact in regards to Lagers. Would like to see there be a different tier for the city employees.
2. Asked what steps would need to be done in regards to the annexation, tabling until further information is received.

Alderman Novotney –

1. Has had two meetings in regards to the grant. We did receive \$100,000 grant and will find how the money can/should be spent.

Alderman Via – N/A

Mayor Heseman

1. Mayer Heseman is wanting to recommend Cory Rau to become a member of the P & Z board, he works at Dollar General. Mayer Heseman also would like to have Kyle Guerrant to become a member of the P & Z board. Alderman Koepke accepted the mayors' nominations. Alderman Schoenfeld second nominations. All Alderman voted "aye".
2. Mayor Heseman gave update on Dollar General. Dollar General has approved the project and things will be moving right along. Will keep the city updated as City Hall is updated.

NEXT REGULAR SCHEDULED MEETING

February 09, 2023 at 6:15 PM Public Hearing

February 09, 2023 at 6:30 Regular meeting

ADJOURNMENT

With no further business to come before the Board, Alderman Schoenfeld made a motion to adjourn the regular meeting. Alderman Via seconded the motion. All Aldermen voted "aye". Motion carried. Meeting adjourned at 7:40 PM.

Mayor, Annette Heseman

ATTEST:

 City Clerk Shelley Smythe

1-13-23

 Date